

Residential Building Permit Application

Date Received _____

Permit # _____
Township / Village _____
Flood Map _____

Portage County Building Department
449 S. Meridian Street, Ravenna, OH 44266 Phone: 330-297-3530 Fax: 330-297-3896

Owner's Name _____ Phone _____
Site Address _____ Twp _____
Parcel # _____
Contractor _____ Phone _____
Contractor Address _____ City _____
State _____ Zip _____

SQUARE FOOTAGE: Basement _____ Crawl _____ Slab _____ 1st FL _____ 2nd FL _____
3rd FL _____ Porch _____ Deck _____ Garage _____ Fireplace: masonry _____ Insert _____
Accessory bldg _____ **TOTAL SQUARE FEET** _____

Description of Work _____

Project Estimated Cost \$ _____

The undersigned (if not the owner) hereby states that authority has been granted by the property owner to apply for this permit. This application is submitted for a permit to erect or alter a structure as described in this application and the accompanying drawings. It is the responsibility of the applicant / author of the plans to comply with the Residential Code of Ohio (2006 Edition). All work shall be conducted in a workmanlike manner. Inspections shall be called at least (24) hours in advance, using our voice mail number (330-298-1113) for building and mechanical, call (330-298-4503) for electrical. For Plumbing permits and inspections contact the Plumbing Division of the County Health Department at (330-297-3502). All residential permits have a fixed life of twelve (12) months. One additional (12) twelve month extension will be granted if the request for such an extension is submitted in writing by the permit holder within ten (10) days of the expiration date of the permit, and remitting the required fee. All permitted work must start within (6) months of the issuance of the permit. All permits shall become invalid if the authorized work remains suspended, postponed or abandoned throughout any (6) six month period. The acceptance of the permit applied for shall constitute an agreement on the part of the owner/contractor.

I, _____ have read and understand the above and hereby agree to abide by laws and rules of the State of Ohio and the resolutions of Portage County.

Energy Conservation Check list _____ (2006 IECC)
Zoning # _____ Date _____
Septic# _____ Date _____
Sewer# _____ Date _____

Residential Plans Examiner _____ Date _____

Residential Fees (to be filled out by Dept. staff)

EXCEPTION: Per the RCO (2006 Edition) no permit is required for detached one-story accessory structures measuring 200 sq. ft. or less.

New Dwelling / Addition (nonrefundable base fee)	\$ 55.00	+ 5.00 / 100 gsf	\$ _____
Plan Review / new dwellings / additions	75.00		\$ _____
Accessory Structures (barn/shed/garage)	40.00	+ 3.00 / 100 gsf	\$ _____
Minor repairs / installations (as determined by the CBO)	40.00		\$ _____
Deck/porch/ramp/gazebo	40.00		\$ _____
Masonry Fireplace / wood stove	40.00		\$ _____
In-ground swimming pool	40.00		\$ _____
Industrialized Homes	\$ 55.00	+ 5.00 / 100 gsf	\$ _____
Demolition permit	40.00		\$ _____

Interior remodeling / alterations / repairs

\$ 1,000 to \$ 4,000	60.00	\$ _____
\$ 4,001 to \$ 8,000	85.00	\$ _____
\$ 8,001 to \$ 12,000	120.00	\$ _____
\$ 12,001 to \$ 20,000	160.00	\$ _____
More than \$ 20,000	210.00	\$ _____

Re-inspections	35.00	\$ _____
Fire damage / child day care	40.00	\$ _____
Permit extension / Renewal fee / attach request letter	55.00	\$ _____
Penalty fee (work started prior to obtaining the permit) twice the scheduled fee		\$ _____

Sub Total \$ _____

Add 1% per House Bill # 175 \$ _____

TOTAL FEES: \$ _____

**** Special Exemption for residents (65) years of age and older. Permits are required, but the fees shall be waived for the following types of permits: Decks, accessory structures no larger than (400) square feet, pools, handicap ramps, open porches, or other similar structures.**

Check # or Cash _____ Receipt # _____

Clerk _____ Date _____

Make checks payable to: Portage County Treasurer